

MINUTES (in Review)

FEBRUARY BOARD MEETING



Name:	Te Haikura A Kiwa
Date:	Thursday, 26 February 2026
Time:	5:00 pm to 7:00 pm (NZDT)
Location:	Default Location, 18 Dr Pickering Ave, Manurewa, Auckland, New Zealand
Board Members:	Aroha Matthews (Chair), Pane Timiiti, Tina Filipo, Filipo Luamanu, Matina Grace, Seu Kaisala, Richard Maiava
Attendees:	André Whaanga, Jen Lapa, Lesley Mansell, Luke Doubleday
Apologies:	Jomanadah Sagato Felise

1. OPENING MEETING

1.1 Welcome, Present and Apologies

Karakia: Matina Grace

1.2 Interest Register

1.3 Confirm Minutes

Motion: That the Board approves the previous meeting minutes from November 27th 2025.

Moved: Seu Kaisala

Seconded: Pane Timiiti

1.4 Matters Arising

1.5 * Confirmation of Board Actions Items

Action: Tina will do something nice for the Library team for their mahi leading up to the end of 2025.

Tina gave the Library team chocolates at the start of 2026.

1.6 Correspondence [inward/outward]

Motion: That the inward correspondence be received, and the outward correspondence approved.

Moved: Aroha Matthews

Seconded: Tina Filipo

1.7 Grant Speaking Rights of Non-Board Members

Motion

That the board grant speaking rights to Matua Andre, Luke Doubleday, and Whaea Lesley for the remainder of the 2026 Board term.

Moved: Seu Kailsala

Seconded: Richard Maiava

Carried



Grant Speaking Rights of Non-Board Members

0 Supported:

0 Opposed:

0 Abstained:

Decision Date: 26 Feb 2026

Outcome: Approved

2. MATTERS FOR DECISION

2.1 Vote: Presiding Member

Nominations by the board:

Seu nominated Aroha

No other board members nominated names



Vote in the 2026 Board Presiding Member

Motion

The board unanimously approves Aroha Matthews as Presiding Member for the 2026 Board term.

Carried

Decision Date: 26 Feb 2026

Outcome: Approved

2.2 Vote: Finance & Property Committee



Vote in Finance & Property Committee

The board unanimously voted to keep board members Aroha Matthews, Filipino Luamanu, Pane Timiiti, and Tina Filipino as the Property & Finance committee for the 2026 Board term.

Jomanadah is no longer part of the F&P committee, as she sits on the school uniform committee and is also focusing on her first year in NCEA.

Carried

Decision Date: 26 Feb 2026

Outcome: Approved

3. GOVERNANCE

3.1 Governance

1. Vision for Te Haikura a Kiwa
2. The Strategic Plan
3. Important Dates For The Board
4. Reporting to Parents
5. Uniform changes
6. Stand downs and Suspensions

Information only agenda items for governance.

Tina spoke to each item briefly but noted that each board member to read in their own time if they haven't done so already when the pack was made available.

4. REPORTS

4.1 Tumuaki Report

1. Our Focus on Quality Teaching and Leadership

Developing a QTF

5 domains and 2 actions chosen- actions are a work in progress

Gathering student voices through surveys with a focus on:

1. structure
2. engagement
3. data (GAD)
4. relationships
5. teachers as learners

- Currently tracking data
- Analysis
- Understanding the qualifications we offer
- Reflection
- Leadership improvement- working with TEG (Karen) / work on being cohesive - what middle management need from SLT and working on JD's

2. Our Focus on Achievement

Spoke to snapshot on screen (also included in the board pack)

- NCEA L1 now at 51.8%
- NCEAL L2 - in 2025 L1 literacy was the main focus but will be a priority this year
- NCEA L3 - 68.7%
- UE Lit & Num have all jumped up

13 scholarships received

- 11x Te Ao Haka
- 2x Te Ao Haka and Te Reo Māori

This years 13s were the cohort who were affected by the shift when they were in Year 11

3. Our Focus on Attendance

Home School Partnerships

- 706 attended HSP- doubled compared to April last year
- Feedback has come back to say that HSP has become very helpful

Ad-hoc Enrolments

- 20 students start weekly in the Manaaki space

Attendance

- A jump in student attendance for those who are here 70% of the time on any given day
- We've seen a reduction in students 'missing' from school on any given day
- A big focus this year to improve attendance
 - hsp is one part of that
 - educating whānau on what the NCEA qualifications are.

Seu raised concerns over the numbers increased with the student roll. Luke responded that there is no overcrowding so far in classes and we're only accepting in-zone enrolments which helps, but the March roll return will help us know whether we can hire new teachers as our school grows. We're sitting at 1800+ students.

i. Device Roll Out

- Supplied by PBTech - \$300 per device- to be used at school and at home
- Target is Year 11 students on the use of the new devices
- A pilot on the leasing of a device for Year 11 students only- \$100 bond to lease
- A payment plan will be an option and receipts will be provided

MOTION: That the board approve the leasing of devices at a \$100 bond for each Year 11 student to be paid to the school. The bond will be returned once the device is returned in good working condition at the end of the year.

Moved: Matina Grace

Seconded: Seu Kaisala

EOTC

EOTC's approved by the Presiding Member. Board to read through the attached file.

Finance & Property

Board to read through Tumuaki report of what's happening in this space.

4.2 AKO Change



AKO Change

Motion to approve the below actions:

- To release students during their Ako class from attending school when it lands on a Period 1 or 5.
- To mark the students as 'Q code' Offsite Learning for these lessons.
- Allow students who need to be onsite during these times to go to the library.
- Review in term 2.

Moved: Aroha Matthews

Seconded: Richard Maiava

CARRIED

Action: The board are happy to pilot this for Term 1 only and are seeking an update in our first board meeting on April 30th. SLT to report back with success measures and/or data.

0 Supported:

0 Opposed:

0 Abstained:

Decision Date: 26 Feb 2026

Outcome: Approved

4.3 Assurance Report



Motion to accept the Tumuaki and Assurance Reports for February 2026

Motion to accept the Tumuaki and Assurance Reports for February 2026

Decision Date: 26 Feb 2026

Mover: Aroha Matthews

Seconder: Pane Timiiti

Outcome: Approved

5. POLICY REVIEW

5.1 Learning Support and GATE Policy

Note: Add this to the March board agenda

6. KIWA HIGHLIGHTS

6.1 KIWA HIGHLIGHTS

7. PUBLIC-EXCLUDED BUSINESS

7.1 Resolution to exclude the public

8. Next Meeting and Close

8.1 Close the meeting

Next meeting: March Board Meeting - 26 Mar 2026, 5:00 pm

Signature: _____

A handwritten signature in black ink, appearing to read "Matthew", written over a horizontal line.

Date: 26 March 2026