



JAMES COOK HIGH SCHOOL

BOARD MEETING MINUTES

27 MARCH 2025

17:00 - 19:00

HELD IN THE ENDEAVOUR BOARD ROOM

1. ADMINISTRATION

1.1 KARAKIA AND WELCOME / PRESENT / APOLOGIES

1.1.1 Karakia

Charles Matua

1.1.2 Present

Jaylene Ball (Presiding Member), Tina Filipo (Tumuaki), Aroha Matthews, Iona Tusa, Siesia Malungahu, Seu Kaisala, Charles Matua

1.1.3 Apologies

Kim Dennis, Wilm Goodwin

1.1.4 In Attendance

Jen Lapa (Board Secretary)

1.2 CONFLICTS OF INTEREST

Nil

1.3 ACTIONS SCHEDULE

Nil

1.4 GRANT SPEAKING RIGHTS TO NON-BOARD MEMBERS IN ATTENDANCE

MOTION: Moved by Jaylene Ball

"That Matua Andre Whaanga have speaking rights to present to the Board"

Seconded by Aroha Matthews

As Co-Associate Principal, Matua Andre has the responsibility to drive professional development and learning in our kura. Matua Andre is investigating how targeted professional learning for teachers will improve student outcomes. Matua Andre presented his plan for 2025 as information to the Board.

1.5 CONFIRMATION OF PREVIOUS MINUTES

MOTION: Moved by Iona Tusa

"That the minutes dated 27 February 2025 be accepted as a true and accurate record".

Seconded by Tina Filipo

1.6 MATTERS ARISING FROM PREVIOUS MEETING MINUTES

Nil

1.7 CORRESPONDENCE (INWARD / OUTWARD)



MOTION: Moved by Seu Kaisala

"That the Board receive the inwards. Nil outward".

Seconded by Siesia Malungahu

1. GOVERNANCE

- 1.1 Professional Learning 2025(for information)
- 1.2 ERO visit and preparation (for discussion)
 - Term 2 Week 3 (12th May)
 - 3 ERO visitors
 - BAS
 - SIF
- 1.3 Principal Professional Growth and Development (for information)

ACTION: Jen to arrange for an invite sent from Tina's calendar to invite the Board to discuss the BAS for Thursday 1st May from 4pm to 6pm.

2. REPORTS

2.1 Tumuaki Report

2.2.1 Suspension – The Boards Role

- To look at paperwork
- To look at the rolling out of the process
- To listen and understand, but not to counsel/social work the whanau

Do I have accurate and good information to decide to suspend?

Do I have the support and interventions in place?

Evidence of pastoral that has taken place to be attached to interventions and support.

2.2 HR & Personnel Report

2.3 EOTC Report

2.4 Finance & Property Report

MOTION: Moved by Tina Filipo

"That we move from ASB account term deposit line 72 of \$451,811.10 and reinvest to the Savings Plus account because of the drop in the interest rates from 5.7% to 5%".

Seconded by Aroha Matthews

2.5 Health, Safety & Wellbeing Report

MOTION: Moved by Tina Filipo

"That the Property & Finance Report of February 27, 2025, be accepted."

Seconded by Aroha Matthews

MOTION: Moved by Charles Matua

"That the Tumuaki report be accepted."

Seconded by Iona Tusa



3. PEB / IC (PUBLIC EXCLUDED BUSINESS / IN-COMMITTEE)

The Board meeting concluded at 6:45pm and the Board Secretary left at this time.
The remaining Board members went to In-Committee at 6:45pm.

Confirmed:


Jaylene Ball, Presiding Member

Tona Tusga

Date:

29 May 2025

Board Meeting Dates Remaining for 2025:

Term 2 meetings

May 29th

June 26th

Term 3 meetings

July 31st

August 28th

Term 4 meetings

October 30th

November 27th

