



## Minutes (v2)

Thursday 1<sup>st</sup> February 2024: 430pm – 630pm

Held in the Endeavour Room

### 1. Opening

1.1 Karakia / Korero timata / Opening word: Tina - Karakia

1.2 Present:

Jaylene Ball, Kim Dennis, Aroha Matthews, Iona Tusa, Tina Filipo.

In attendance: Tania Scarborough

1.3 Apologies: Charles Matua, Wilm Goodwin, Seu Kaisala

1.4 Absent: Maharr Tapuai,

1.5 Declarations of Interest: None

Presentation given by Roydon Agent (History Teacher)

Roydon presented the Vietnam trip he is planning to take students on in September. The trip would depart on 28<sup>th</sup> September and return on 12<sup>th</sup> October (during the school holidays). Roydon showcased pictures of previous trips. He received questions and gave answers. He advised he has done approximately 16 overseas trips to Vietnam. He is looking at taking 15 students and 4 adults. Costs given for 15 or more \$5500 pp, 10-14 \$6000pp. Fundraising would need to take place.

Board outcome – The Board advised Roydon they would think about it overnight and let him know overnight. Tina offered PD money approx. \$6k, but would have to confirm. There would also have to be regular meetings with the families of students attending and also a payment schedule for families. Tina was to advise Roydon the following day.

### 2. Action Items from last Meeting

Jaylene went over the Action Point list from the November Board Meeting, which have now been completed.

- Philip to advise Board as part of monthly financial report, advise what teachers are funded from Teachers' Salaries and Operations grant
- School name change initiative to be included in JD for new Tumuaki
- Tumuaki interviewing dates locked in
- Advise Ed Tech dates for those wishing to attend
- Provide a list of What the Board does and forwarded to Tina

*Moved by Jaylene and seconded by Kim*

### 3. General Business

3.1 Confirm items of General Business Confirmed as per Agenda.

3.2 Carry out electronic voting to elect this year's Board Chair. Tania to be the scrutineer. Nominations to go to all. Tania will email the Board tomorrow and ask that she receive the votes by Wednesday 7<sup>th</sup> no later than 4pm.

7. Property Report  
Ref: Property Update  
Usually presented by the Business Manager.  
Tina presented this report.

Not a lot of updates.

Shade still not up down at Puutake. MOE are aware of our frustration. 2.5yrs now.

Board asked if Tina could ask for a reason why the delay now?

Tina to provide feedback to the Board from installer.

5YA is working really well.

Drainage issue at the moment.

Toilets are being added to blocks and classroom refreshment.

Maynard Marks are a really good team working onsite here. Property management team working alongside with MOE.

Jaylene requested a one pager of projects to review and see if we can change anything around re priority. Then they do an amendment. Tina to do this and present.

***The Property Report was moved by Tina and seconded by Iona.***

8. EOTC Committee Report  
Ref: EOTC report  
Note: Chair/rep of the EOTC Committee presents this report.

The Board discussed the Vietnam trip – happy to ok in principle.

Concerns re parents paying monthly.

Price included flights, food, accommodation and internal travel.

Kim suggested a self-review of process, to be advised when back at the end of the trip and one from students.

Make a list of To do's for Roydon – financial breakdown for parents, monthly breakdown for parents, fundraising, payment schedule to come to Board. Roydon to oversee so that parents don't fall behind.

Tina to update Board on this through her monthly EOTC Report.

Paperwork to be updated \$6k was for 2 staff members. Clarity around monies provided for staff.

\$6k from PL fund or wherever Tina chooses. Good for our academic reputation.

Tina to advise Roydon of Board outcome – **Approved.**

Services YDU Camp was approved.

***The EOTC Report was moved by Jaylene and seconded by Kim.***

### Tumuaki Report

Taken as read. Tina presented this report which progressed through the Board members asking questions and providing responses they may have. Then any recommendations are considered.

The following points were mentioned:

-Strat Plan - discussed. Everything sat in the Whare. Started the year off with staff down there.

-Maria added results of NCEA – not pleasant. Heads of learning going into data and carry out a review. Will come back to the Board early Term 2, with reasons why the results are the way they are. Then we will make an implementation plan. Then this will go on to our website.

-School Roll number is 1535.

Some families go the Islands and don't come back until Mark. Next report will include attendance.

Whilst in committee, members discussed several school related matters.

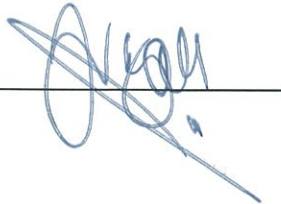
The Chair moved out of Public Excluded Committee at 7.28pm.

***Moved by Jaylene and seconded by Kim.***

**Final comments:**

The meeting closed at 7.30pm.

Signed: \_\_\_\_\_



Date: \_\_\_\_\_

28 March 2024

Name: Jaylene Ball