



Board of Trustees Policy: Committees

5B

Policy Statement

1. The Board may set up committees to assist the Board carry out its responsibilities and due process (e.g. staff appointments, finance, property, disciplinary)

Guidelines

2. Board committees:
 - a) Are to be used sparingly to preserve the Board functioning as a whole when other methods have been deemed inadequate.
 - b) Can consist of non-trustees. Committees must have a minimum number of 2 persons, at least one of whom must be a trustee.
 - c) May not speak or act for the Board except when formally given such authority for specific and time-limited purposes. Such authority will be carefully stated in order not to conflict with authority delegated to the Tumuaki•Principal or the Chairperson.
 - d) Help the Board in their role as governors (not the staff) do its work. Board committees are not to be created by the Board to advise staff.
 - e) Other than the Board discipline committee, must act through the Board and therefore can only recommend courses of action to the Board and have no authority to act without the delegated authority of the Board. Recommendations from committees will be recorded and actioned if required, at full Board meetings
 - f) Assist the Board chiefly by preparing policy alternatives and implications for Board deliberation.
3. Terms of reference created for all committees established are to be inclusive of:
 - Purpose
 - Members
 - Delegated Authority

Chairperson _____

Date: September 2020

Policy History	
Date	Action
May 2019	Adopted by Board
Sept 2020	Reviewed and Amended
May 2021	Reformatted