



Board of Trustees Policy: Trustee Remuneration and Expenses

4B

Policy Statement

1. James Cook High School Board of Trustees will ensure remuneration and reimbursement of expenses to Trustees is transparent, fair and reasonable
2. The Board exercises its right to set the amount that the chair and other Board members are reimbursed for attendance at Board meetings. These honoraria cover the expense of attending Board meetings and are not payment for work undertaken
3. The Principal, as a member of the Board, is entitled to the same payment as all other trustees except the chair.
4. Any other payments or reimbursements are at the discretion of the Board.

Guidelines

5. The chair receives \$195 per Board meeting
6. Elected and Co-opted Board members receive \$120 per Board meeting
7. Attendance fees are non-taxable within the agreed non-taxable amounts as advised by NZSRA. All other fees will be subject to tax.
8. Costs associated with attendance at professional development sessions may be met by the Board, with prior approval noted at a full Board meeting
9. All other reimbursements, including childcare and mileage are at the discretion of the Board and must be approved at a full Board meeting prior to any spending occurring.

Notes

10. This policy should be read in accordance with guidance from NZSTA.
11. The following aspects are associated with this Policy:
 - Procedure for claiming reimbursements
 - Compliance with:
 - Income tax Act 2007
 - IRD honoraria payments to school trustees

Chairperson _____

Date: September 2020

Policy History	
Date	Action
May 2019	Adopted by Board
Sept 2020	Amended
May 2021	Reformatted