



Board of Trustees Policy: Self-Review

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Policy Statement

1. James Cook High School Board of Trustees will ensure that effective systems and procedures are properly documented and self-review processes are maintained to promote an effective school and continuous school improvement is enabled. These will be based on procedural and administrative guidelines.
2. The Board, through the Principal, will provide a framework for reviewing all aspects of the school's operations.
3. A report to students and parents on progress and achievement will be provided

Guidelines

4. Develop a strategic plan which documents how the school is giving effect to the NEGs (National Education Guidelines) through their policies, plans and programmes including those for curriculum, assessment and staff professional development.
5. maintain an on-going programme of self-review in relation to the above procedures and administrative guidelines, plans and programmes, including evaluation of information on student achievement.
6. Report to the Board on the achievement of individual students and to the school's community on the achievement of students individually and as a group i.e. by age and ethnicity referred to in NAG 1, No 3 including the achievement of Maori students against the plans and targets referred to in NAG 1, No. 5.
7. Report to students and their parents on the student's progress and achievement in plain language and in writing at least twice a year.
8. Report in the Board's annual report, through the Analysis of Variance, on progress against the Boards determined framework.

Notes

9. This policy should be read in conjunction with the Education and Training Act 2020 and other official requirements.
10. The following aspects are associated with this Policy.
 - Annual Plan
 - Board meeting procedures
 - Code of Conduct

- Conflict of interest
- Curriculum Review
- Governance Policies
- Parent – School Communications and Consultation
- Policy Framework
- Reporting to Parents
- Schedule of delegation
- Self-Review
- Treaty of Waitangi

Chairperson _____

Date: September 2020

Policy History	
<i>Date</i>	<i>Action</i>
May 2019	Adopted by Board
Sept 2020	Amended
May 2021	Reformatted