



"Quality education that develops the personal excellence of every student."

JAMES COOK HIGH SCHOOL: BOARD OF TRUSTEES

MINUTES

TO BE HELD AT JAMES COOK HIGH SCHOOL 23rd JANUARY 2020

5pm – 7pm

<p>1. Opening</p> <p>1.1 Karakia: Grant McMillan 1.2 Present: JB WC,KD,CS DM,GM,AF, VT, Craig Arnold (guest) 1.3 Apologies: DI, AC, SA 1.4 Declarations of Interest: WC – refer to email inwards correspondence 1.5 Confirm items of general business: Confirmed</p>	<p>5 mins</p>
<p>2. Presentation:</p> <p>At the beginning of the meeting Craig Arnold presented high level summary reports on 2019 with year on year comparisons re attendance and pastoral information. Craig left the meeting at 5.30pm.</p>	<p>20 mins</p>
<p>3. Principals Report</p> <p>3.1.1 Strategic Goals for 2020 – Grant McMillan requires an email or text advising approval before next meeting 3.1.2 Operational Matter – significant progress on property modification sfor special needs students: as per Report provided 3.1.3 Financial – YTD 112,173 deficit. Working capital has dropped to 562,849. Refer report for details 3.1.4 School will receive and additional 400k in one off funding. MOE to advise how to access and use 3.1.5 Property – Refer report for details 3.1.6 Health and Safety – Refer report for detail 3.1.7 Tabled in Annex A Summary reports on NCEA levels by Year Level. Has been year on year improvement and substantial increase in Level 1 Literacy and numeracy at Year 11. 3.1.8 Tabled ERO Special Review on O Le Tupu’aga - generally positive – refer report</p> <p>Recommendation: Moved that the Board of Trustees accept the Principal’s Report – Jaylene Ball Moved; Kim Dennis Seconded</p>	<p>40 mins</p>
<p>4. LSM Report</p> <p>Nothing to report this month</p>	<p>0 mins</p>
<p>5. Operational</p> <p>5.1 Regular reviews -nothing timetabled for this month</p>	<p>0 mins</p>
<p>6. General Business</p> <p>6.1 Request for Approval for Fundraising: it was agreed that the BoT approve that Life 101 may apply to the Trillian Trust for monies of \$43,380.00 to cover the cost of Life 101 life and financial skills funding. Resolution may be prepared 6.2 Request for Approval: to create a proposal to gain funding from South Sci for a 2020 Stem project. It was agreed that the Science department would write a research proposal in the first instance 6.3 Payment of BoT fees: The payment of Fees to BoT members was raised by Jaylene Ball and it was agreed this discussion was deferred until Feb meeting.</p>	<p>20 mins</p>

<p>7. Administration</p> <p>7.1 Confirmation of December 2019 minutes: Deferred until February meeting</p> <p>7.2 Nil matters arising from last month</p> <p>7.3 Inwards/Outwards Correspondence: Nil</p>	5 mins
<p>8. Public Excluded Business/In Committee: Nil</p>	TBA
<p>9. Meeting Closed 7.10pm Denis M karakia.</p>	5 mins