

# Accounting

# Level 1

<b>Course Requirements:</b>	
Open entry	
<b>Aims:</b>	
In today's complex business-orientated world everyone needs to have commercial knowledge. Understanding money, finance, income, credit and tax is important for everyone, whether running a home, a business, a sports person or whatever.	
<b>Course Content:</b>	
How to buy goods and service, how to produce goods and services. Finances for businesses and for the home. Marketing, advertising and how to run your own business. Students will participate in the three-day Business Challenge run by Enterprise NZ Trust, earning valuable credits.	
<b>Where can this subject take you?</b>	
Accounting at Level 2, Level 3 and then on to tertiary levels. Many jobs; every business, school, hospital, sports club need people with Accounting skills.	
<b>Further Assessment Opportunity and Resubmission</b> (Refer to student Handbook for more information)	
A further assessment opportunity occurs after you have submitted work / sat a test for an assessment; you do a new assessment after further learning has taken place. For this course there will be one further assessment opportunity for each standard. A resubmission can be offered to you by the teacher if they believe you can correct errors or omissions in your work in a short period of time; it does not involve a new assessment. A resubmission must take place before the teacher gives any feedback on the work done. There can be only one resubmission.	
<b>Appeals</b> (Please refer to student Handbook for more information)	
If you are unhappy with any of your results you should discuss this with your teacher. If you are still unhappy then an Appeals form should be completed; this is available from the HoF; forms need to be completed and returned to your HoF within 5 school days of receiving your grade. If you are still not happy you can then see the Principal's Nominee. At NO time, during this process, should you contact NZQA.	
<b>Head of Faculty</b>	
Mrs Chand	c.chand@jchs.school.nz
<b>Assessment Chart</b>	

Number	Title	Cred its	U S/ A S	Inter nal/ Exter nal	Format	Lit er ac y	Nu m er ac y	Indica tive date
90977	Process financial transactions for a small entity.	5	AS	Int	Assignment			Term 1
90978	Prepare financial statements for sole proprietors.	5	AS	Ext	Exam			Term 4
90979	Prepare financial information for a community organisation's annual general meeting.	4	AS	Int	Assignment	L1 Lit		Term 3
90981	Make a financial decision for an individual or group.	3	AS	Int	Assignment	L1 Lit		Term 2
90982	Demonstrate understanding of cash management for a small entity.	4	AS	Int	Assignment	L1 Lit		Term 3

<b>Entry into externals will be based on:</b>
---

1. Whether you have adequately covered the work to be assessed; that is, you have been in class and actively engaged with learning the content and skills to be assessed.
2. The results of a discussion between you and your teacher about the appropriateness of you being entered into the external(s).